



TOWN of BELVILLE

497 Olde Waterford Way, Suite 205
Belville, NC 28451

(910) 371-2456 Telephone
(910) 371-2474 Fax

Filming Permit Application

*Fax to (910)371-2474 or print, fill in, scan and email townclerk@townofbelville.com

Questions? Contact 910-371-2456

Production Company: _____

Name of film: _____

Contact Person: _____

Production Address: _____

City: _____ State: _____ Zip: _____

Office Phone #: _____ Mobile Phone#: _____

Fax: _____ Email Address: _____

Type of Filming (Check all that apply):

Feature Film _____ TV Movie _____ TV Series _____ Commercial _____ Other _____

Location (name and address): _____

Prep/wrap outside listed time? Yes ___ No ___ (see page 2, "Additional Information")

In case of inclement weather or other emergency, alternate date will be: _____

Describe scene: _____

Number in Cast: _____ Number in Crew: _____ Number of Extras: _____

Equipment Parking: _____

Base Camp: _____

Crew Parking: _____

Extras Parking: _____

Extras Holding: _____

Catering (include any vehicle parking): _____

Other On-Street Parking: _____

Street Closure Requested? If yes, where (please be as specific as possible)*: _____

Sheriff's Deputies are required for street closures.

Intermittent Traffic Control (ITC) and/or Pedestrian Traffic Control (PTC) Requested? If yes, where (please be as specific as possible)*: _____

*Intermittent traffic control (ITC) may only be done in 2-3 minute intervals.

Sheriff's Deputies: # needed: _____ hours needed: _____ am/pm to _____ am/pm

Patrol cars: # needed: _____ hours needed: _____ am/pm to _____ am/pm

Special Equipment and Placement (generators, condors, etc): _____

Special Effects (stunts, animals, gunfire, noise, etc.): _____

Special Requests (barricades, alteration to town property, etc): _____

Moving to another location upon completion? Yes _____ No _____

If yes, list location: _____

Additional information (include any prep and wrap activities, times, parking): _____
