



TOWN OF BELVILLE

VENDOR APPLICATION

May 5, 2018
10:00am –5:00pm
Brunswick Riverwalk at Belville
Belville, North Carolina

Set Up Time: Commences at 7:30am. Vendors will have designated and secured access to unload, load and park. Spaces will be 10' x 10'. *Vendors must provide all displays, tables, tents, etc.* Vendors are responsible for collecting North Carolina sales tax on all sales made during Founders' Day. A North Carolina sales tax number is required by North Carolina law. A completed application is a commitment to participate. No refunds will be issued for cancellations by a vendor due to inclement weather. Vendors must exhibit from 10:00am until 5:00pm (no exceptions) on Saturday, May 5, 2018. Exhibitors must clean booth area and remove trash.

Exhibit Space Fee

\$20 fee for each 10' x 10' space

Name _____ Business Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ Email _____

Type of Vendor _____ Items to be sold _____

General Release: The undersigned does hereby and forever discharge the Town of Belville of and from all manner of actions, suits, damages, claims and demands whatsoever in law or equity, for any loss or damage to persons or property while in the possession, supervision or auspices of the Founders' Day Event.

Applicant's Signature _____ Date _____

Submit this completed Vendor Form and Sales Tax Form along with a check made payable to:

Town of Belville

63 River Road, Belville, NC 28451

Or Fax the Vendor Form and Sales Tax Form to: 910-371-2474

townadministrator@townofbelville.com

For further information, please call Town Hall at: 910-371-2456

For Internal Use Only: Check/Cash _____ Date _____ Booth Assignment _____