



**BELVILLE BOARD OF COMMISSIONERS
CEREMONIAL PROCEEDINGS/
REGULAR MEETING MINUTES**

ORIGINAL

December 15, 2025

Board of Commissioners Present:

Charles Bost, Mayor
Ryan Merrill, Mayor Pro Tem
Morgan Mehler, Commissioner
Hunter Smith, Commissioner

Board of Commissioners Absent:

None

Staff Present:

Athina Williams, Town Manager
Sharon Niemann, Town Clerk
Brenda Williams, Deputy Town Clerk/ Finance Clerk
Brenda Hewlett, Admin. Support Specialist
Chad Staradumsky, Town Planner
Ian McLeod, Event & Outreach Coordinator
Greg Bannerman, Grounds Maintenance Supervisor
Randy Collins, Grounds Maintenance Technician
Norwood Blanchard, Town Attorney
Kemmy Goodson, Town CPA
Jace Sanchez, Administrative Assistant
Linda Simmons Nixon, Maintenance Engineer
Elsie Graham, Administrative Support

Others Present to Address the Board:

The Honorable Jason Disbrow, Superior Court Judge, presiding.

ITEM # 1 – CALL TO ORDER /INVOCATION/ PLEDGE OF ALLEGIANCE

The Honorable Supreme Court Judge Jason Disbrow called the December 15, 2025, BOC Ceremonial Proceedings and Regular Meeting, held at the temporary location of the NC Highway Patrol Training Room, to order at 6:30 p.m. Judge Disbrow stated he was honored to be here. Welcomed all, a quorum was present.

Mayor Pro Tem–Elect Ryan Merrill led the invocation asking for guidance and protection of our town and those who serve, followed by the Pledge of Allegiance to the flag. The Honorable Judge Jason Disbrow and Mayor Charles Bost wished to acknowledge the officials who were present naming: District Attorney, Jon David, Brunswick County Sheriff Brian Chism, Brunswick County Commissioner, Marty Cooke, H2GO Commissioners: Ronnie Jenkins, Barry



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Laub, Steve Hosmer, and John Clark, former H2GO Commissioner Rodney McCoy and First Sargeant Patrick Sanders of NC State Highway Patrol.

ITEM # 2 – APPROVAL OF THE AGENDA

ACTION – Commissioner Morgan Mehler **MADE THE MOTION** to approve the Agenda. **VOTE WAS UNANIMOUS.**

ITEM #3 – INTRODUCTION OF THE HONORABLE JUDGE JASON DISBROW

Mayor Elect Charles Bost thanked the Honorable Judge Jason Disbrow for presiding at this meeting. Superior Court Justice Jason Disbrow expressed that it was his honor to be here presiding, and asked Mayor-Elect Charles Bost to come to the podium to take his oath.

ITEM #4 – SEATING OF THE NEW BOARD

Following, the honorable Justice Jason Disbrow administered the Oath of Office to Charles Bost, as Mayor of the Town of Belville for a two-year term ending December 2027, his mother Mrs. Graciela Bost holding the bible.

Superior Court Justice Jason Disbrow then administered the Oath of Office to Commissioner Ryan Merrill for a four-year term ending December of 2029, his daughter Bayleigh Merrill holding the bible.

Superior Court Justice Jason Disbrow then administered the Oath of Office to Commissioner Albert Hunter Smith, III for a four-year term ending December of 2029, his wife, Candace Smith holding the Bible, alongwith their son and daughter.

Once the new Board was seated, Judge Disbrow turned over the meeting to Mayor Charles Bost. Mayor Charles Bost called for a recess for photographs and a reception to celebrate the board elected officials.

ACTION – Mayor Charles Bost **MADE THE MOTION** to take a recess for photographs and a reception. **VOTE WAS UNANIMOUS.**

ITEM #5 – RECONVENE – APPROVAL OF THE CONSENT AGENDA

ACTION – Commissioner Morgan Mehler **MADE THE MOTION** to come back into session. **VOTE WAS UNANIMOUS.** The meeting reconvened at 7:13 p.m.

Consent Agenda

- a. Approval of the November 20, 2025, BOC Regular Meeting Minutes
- b. Tax Collector Report



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- c. Finance Report
- d. Planning Activity Report – Code Enforcement Report
- e. Special Events Report – Park Maintenance Report

ACTION – Commissioner Ryan Merrill **MADE THE MOTION** to approve the Consent Agenda as it was presented. **VOTE WAS UNANIMOUS.**

ITEM #6 – APPOINTMENTS

a. *Mayor Pro Tem*

ACTION - Commissioner Morgan Mehler **MADE THE MOTION** to nominate Commissioner Ryan Merrill as Mayor Pro Tem. Commissioner Ryan Merrill accepted the nomination. **VOTE WAS UNANIMOUS.**

Mayor Charles Bost administered the Oath of Office to Mayor Pro Tem Ryan Merrill.

b. *Council of Governments Delegate and Alternate*

ACTION – Mayor Charles Bost **MADE THE MOTION** to continue Mayor Pro Tem Ryan Merrill as Council of Governments Delegate and appoint Commissioner A. Hunter Smith, III as Council of Governments Alternate. **VOTE WAS UNANIMOUS.**

Mayor Charles Bost administered the Oath of Office for the Council of Governments Delegate to Mayor Pro Tem Ryan Merrill, and the Oath of Office for Council of Governments Alternate to Albert Hunter Smith, III.

c. *MOTSU Delegate and Alternate*

ACTION - Mayor Pro Tem Ryan Merrill **MADE THE MOTION** to continue Mayor Charles Bost as the MOTSU delegate and add Commissioner Morgan Mehler as the MOTSU alternate representative. **VOTE WAS UNANIMOUS.**

Mayor Pro Tem Ryan Merrill administered the Oath of Office to Mayor Charles Bost as MOTSU delegate. Mayor Charles Bost administered the Oath of Office to Commissioner Morgan Mehler as MOTSU alternate.

d. *WMPO Delegate and Alternate*

ACTION - Mayor Charles Bost **MADE THE MOTION** to reappoint himself as WMPO delegate, and appointed Albert Hunter Smith, III to be the liaison alternate. **VOTE WAS UNANIMOUS.**

Mayor Pro Tem Ryan Merrill administered the Oath of Office to Mayor Charles Bost as WMPO delegate. Mayor Charles Bost administered the Oath of Office to Commissioner Albert Hunter Smith, III as WMPO alternate.

ITEM #7 – REGULAR AGENDA



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a. R25-49 Resolution by the Belville Board of Commissioners Opposing the Fuquay-Varina Interbasin Transfer and Requesting Additional Comment in support of the lower Cape Fear Water and Sewer Authority.

ACTION – Mayor Pro Tem Ryan Merrill **MADE THE MOTION** to approve **R25-49 Resolution by the Belville Board of Commissioners Opposing the Fuquay-Varina Interbasin Transfer and Requesting Additional Comment in support of the lower Cape Fear Water and Sewer Authority. VOTE WAS UNANIMOUS.**

ITEM #8 – Other Items and Reports

- a. **Town Attorney** – Attorney Norwood Blanchard commented that there was no further action with the lawsuit.
- b. **Board of Commissioners** – Commissioner Morgan Mehler extended congratulations to the three board members for their installations. Commissioner Hunter Smith conveyed his thanks to the staff for the meeting and food arrangements.
- c. **Mayor Pro Tem** – none
- d. **Mayor** – Mayor Charles Bost stated that we are making progress with the Downtown, and have initiated a Memorandum of Understanding, but so far it has not been signed by Urban Smart Growth. Mayor Bost was hoping to make an announcement at this meeting, but will keep pressing on with the Downtown development. He also mentioned, he was glad that Commissioner Leland Hyer from Leland was present, and we look forward to working better with our neighbors.
- e. **Town Manager** – Town Manager Athina Williams thanked the Mayor and Board for their leadership, and thanked all the staff for helping with the Christmas event Saturday and this meeting, and indicated she is optimistic to see what the future holds.

ITEM #9 - ADJOURNMENT

ACTION – Mayor Pro Tem **MADE THE MOTION** to adjourn. **VOTE WAS UNANIMOUS.**

Minutes taken by Sharon A. Niemann

SIGNED:

Charles Bost, Mayor

ATTEST:

Sharon A. Niemann, Town Clerk

