



Belville Parks and Recreation Board Meeting Minutes December 10, 2025

Belville Parks & Recreation Board Members Present:

Vince Matthews, Chairman
Rana LaBrunda, Vice Chairman
Dr. Mark Wilde-Ramsing, Member
Stacy Mitchell, Member
Brooks Rockwell, Member

Members Absent

None

Staff:

Athina Williams, Town Manager
Ian McLeod, Event and Outreach Coordinator
Brenda Hewlett, Secretary
Greg Bannerman, Grounds Maintenance Technician

Staff Absent:

None

Guest:

Cindy Ruggerio

Items - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Vince Matthews called the December 10, 2025, Belville Parks & Recreation Board Meeting to order at 6:05. p.m. A quorum was present.

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Stacy Mitchell **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4– APPROVAL OF MINUTES

ACTION – Vice-Chairman Rana LaBrundar **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from November 12, 2025. **VOTE WAS UNANIMOUS.**

Item # 5- UNFINISHED BUSINESS

a. BELVILLE RIVERWALK PARK UPDATE

1. Grounds maintenance Technician Greg Bannerman gave an overview of what has been done in the park. Trees have been removed from behind the shed and several trees trimmed. He inspects the trees daily when riding through the park. There will be several trees removed from the path of the Riverwalk expansion. He plans to get trash cans to place on the Multi-Use Path. There is a tree that is leaning toward the Duke Pavilion that will be removed. Trash has been cleaned from Blackwell Road. He is getting quotes on fixing the medallions on the Veterans Memorial. Doing daily maintenance on park equipment and vehicles and has painted the “Blessing Box” and put lattice around the bottom. Town Manager Athina Williams congratulated Greg for being the employee of the month.

2. DATE ON STORM RECOVERY/PARK REPAIR

Nothing to report.



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Item # 6- NEW BUSINESS

a. UPCOMING EVENTS

1. Event and Outreach Coordinator Ian McLeod informed the board that the rain date for the 2nd Annual Golf Tournament was November 17, 2025. It was a beautiful day, and the turnout was exceptionally good. The Dice Game made \$500.00. The new games added were great. Some winners donated their money back to the event for the Belville Elementary School.
2. Event and Outreach Coordinator Ian McLeod reported that "Glow Night" was successful. Ian and Randy Collins put up all of the lights. The pre-event ticket sales was \$1,150.00 and the final total sales was \$1,600.00. There were 2 food trucks, and the DJ music was good. The Golf Barn was great to work with. He has decided to move the event to March. Chairman Vince Matthews thanked Ian for all of his hard work.
3. Event and Outreach Coordinator Ian McLeod relate to the Board that Veteran's Day was the first of its kind. VFW Commander Gerald Dekker was pleased with the event. There were 26 vendors along with Leland Police and Fire Departments, and the Brunswick County Sheriff's Office. Ian has secured Mission BBQ for next year's event. Wants to get more sponsors. It was decided to keep the event at 4 hours next year.

Vice-Chairman Rana LaBrunda would like to see more road signs announcing our events. Few families knew about some of our events. She stated that we are not commercial and what we do is from our hearts. Guest Cindy Ruggerio suggested that we hand out cards with list of events for the entire year. Chairman Vince Matthews stated that we do need to do a better job getting signs up. We need to do a "Save the Date" event card.

Chairman Matthews stated that we need to research the cost of over the roadway banners and to see if the Department of Transportation would allow it. Outreach and Event Coordinator Ian McLeod stated that about 5-10 % of people attending our events are from Belville. Town Manager Athina Williams stated that he was glad that this was brought up because it leads into our next topic. Town Manager Ms. Williams thanked everyone for their feedback. We always put safety first and she thanked Ian McLeod for all he did for the "Glow Night" event.

4. The 2026 Holiday Committee was discussed. If anyone is interested in being on the committee We need to start planning for next year and for the Town of Belville's 50th Birthday. Ms. Williams stated that Jonas Williams would like to help with events in reference to hayrides. Ms. Williams has asked Jonas Williams to build a 3-sided box for Santa and the Easter Bunny to sit in. Our main goal is to work toward next year and to get sponsors for the events. Chairman Matthews stated that there are 2 parts to the Christmas event. One is the craft fair from 10-3 pm and then other is the entertainment part from 5-7 pm. Mayor Bost will read the "Night Before Christmas" and child will receive a raffle ticket to win prizes.

Member Brooks Rockwell related to the group about the 4 houses that Belville Elementary School is doing. He would like to see a day where the school and the park have a cohesive Moment.

Mr. Greg Bannerman suggested that we find an elderly person and do their yard.

Discussion/or Recommendations to the Board of Commissioners

ITEM # 7- OTHER ITEMS AND REPORTS

ITEM # 8- ADJOURNMENT

ACTION –Chairman Vince Matthews adjourned the meeting at 7:22 p.m. and the Parks and Recreation Board had their Christmas party.



**Belville Parks and Recreation Board
Meeting Minutes
December 10, 2025**

Minutes compiled by Brenda K. Hewlett

SIGNED:

Vince Matthews, Vice-Chairman

ATTEST:

Brenda K. Hewlett, Secretary