



Belville Parks and Recreation Board Meeting Minutes February 11, 2026

Belville Parks & Recreation Board Members Present:

Vince Matthews, Chairman
Stacy Mitchell, Member
Brooks Rockwell, Member

Members Absent

Dr. Mark Wilde-Ramsing

Staff:

Athina Williams, Town Manager
Brenda Hewlett, Secretary
Greg Bannerman, Grounds Maintenance Technician
Randy Collins, Grounds Maintenance Technician
Dana Fisher, Event Coordinator

Staff Absent:

None

Items - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Vince Matthews called the February 11, 2026, Belville Parks & Recreation Board Meeting to order at 6:06. p.m. A quorum was present.

Member Brooks Rockwell made the motion to excuse Member Mark Wilde-Ramsing from the meeting. **VOTE WAS UNANIMOUS.**

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Brooks Rockwell **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4– APPROVAL OF MINUTES

ACTION – Member Stacy Mitchell **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from January 14, 2026. **VOTE WAS UNANIMOUS.**

Item # 5- UNFINISHED BUSINESS

a. BELVILLE RIVERWALK PARK UPDATE

1. Grounds maintenance Technician Greg Bannerman and update on the improvements at the park. He related to the board that construction on the Riverwalk is ongoing and pilings are being installed. Some trees are being cut down that are in the way. Grounds Maintenance Technician Randy Collins reported that he had scraped and salted the parking lot and cleaned the fountain out. He also shoveled the fishing pier and observation deck. Town Manager Athina Williams thanked the staff for their checking for hazards during the snow event.

2. DATE ON STORM RECOVERY/PARK REPAIR

No storm recovery was reported.



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Item # 6- NEW BUSINESS

a. UPCOMING EVENTS

1. Chairman Matthews informed the board that the Valentine Sweetheart Pop-up Shoppe will be held in the park on February 12th, 13th and 14th. Saturday will be a half day, and volunteers are needed to work. Town Manager Athina Williams has a schedule for volunteers working.
2. Chairman Matthews reported on the Easter Egg Hunt. The 10,000 Easter Eggs will be ordered soon, and they will be filled with candy. The Easter Egg Hunt is on Saturday, March 28th and volunteers are needed to put the eggs out. Jim Bucher will be the Easter Bunny and there will be a photographer on site. The rain date is Sunday, March 29th. There are 3 age groups. They are 2-4 years of age, 5-7 years of age and 8-12 years of age. We will have bubbles and face painting and there will be prizes for each group. Papers will be placed in 3 eggs for each group to win the prizes.
3. Town Manager Athina Williams introduced the newest member of our team, Dana Fisher, as the new Event Coordinator. All welcomed Ms. Fisher.
4. Town Manager stated that Sweet Nectar and Castle Hayne Flowers will supply flowers for the Valentine pop-up shop. She is looking for a produce vendor for the park. She suggested that Seaview Seafood might do an oyster roast for us. Member Brooks Rockwell will research this for the board. Anyone with ideas for fundraisers, email Vince Matthews or Dana Fisher.

Item #7- OTHER ITEMS AND REPORTS

Town Manager Athina Williams stated that the Budget Workshop would be changed to the second week in April. Town manager stated that North Brunswick High School will hold their Bingo on March 26, 2026. At the High School. She informed the board that the Town of Belville has donated \$1,000.00 to the Rice Festival. The Town Manager will attend representing the Kiwanis club on March 7th. She thanked everyone for what they do.

1. Chairman Matthews had nothing to report but did give a shoutout to Cindy Ruggerio for organizing the Christmas Decorations.
2. Member Brooks Rockwell had nothing to report.
3. Stacy Mitchell had nothing to report

ITEM # 8- ADJOURNMENT

ACTION –Chairman Vince Matthews adjourned the meeting at 6:55 p.m.

Minutes compiled by Brenda K. Hewlett

SIGNED:

Vince Matthews, Vice-Chairman

ATTEST:

Brenda K. Hewlett, Secretary



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Meeting Minutes
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