



Belville Parks and Recreation Board Regular Meeting Minutes May 13, 2026

Belville Parks & Recreation Board Members Present:

Vince Matthews, Chairman
Cindy Ruggerio, Vice-Chairman
Dr. Mark Wilde-Ramsing, Member
Stacy Mitchell, Member
Brooks Rockwell, Member

Members Absent

None

Staff:

Athina Williams, Town Manager

Staff Absent:

Greg Bannerman, Grounds Maintenance Supervisor
Randy Collins, Recreation Assistant

Items - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Vince Matthews called the May 13, 2026, Belville Parks & Recreation Board Meeting to order at 6:03. p.m. A quorum was present.

Item # 3 – APPROVAL OF AGENDA

ACTION – Cindy Ruggerio **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4– APPROVAL OF MINUTES

ACTION – Member Cindy Ruggerio **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from April 8, 2026. **VOTE WAS UNANIMOUS.**

Item # 5- UNFINISHED BUSINESS

a. BELVILLE RIVERWALK PARK UPDATE

Storm Recovery/Repairs, Athina Williams, Town Manager updated the Board on Phase II. She is happy to inform the Board that the project is currently projected to be completed on time.
No storm recovery was reported.

b. DISCUSSION ON CHRISTMAS COMMITTEE

Members Mark Wilde-Ramsing and Brooks Rockwell, also Vice-Chairman Cindy Ruggerio joined the Christmas Committee Roster. Secretary Stacy Mitchell is going to send out a Doodle poll to schedule the first committee meeting in May. At the meeting the committee will gather ideas, suggestions and pricing and present information at the Belville Parks & Recreation Board June meeting. Town Manager Athina Williams would like the committee to look back at the previous year's Christmas events starting in 2014 and then look at what other towns are doing for their Christmas event this year.

c. BELVILLE PARKS & RECREATION BOARD BUDGET UPDATE

Town Manager Athina went over the budget allowances and how they affect the park and its events. The board will need to look at getting more sponsorships and increase its fundraising to keep the quality of events with decreased budget from \$34,900.00 to \$30,000.00.

Item # 6- NEW BUSINESS

a. UPCOMING EVENTS

1. Memorial Day Program, May 25, 2026, 4PM-6PM
Dana Fisher, Event Coordinator and Cindy Ruggerio, Vice-Chairman will be in attendance. Chairman Vince Matthews will share the contact information for the VFW partnership.



**Belville Parks and Recreation Board
Regular Meeting Minutes
May 13, 2026**

2. Youth Fishing Day, June 13, 2026, 7AM-12PM Member Mark reported that high tide is 8:12AM, which will work out wonderfully. Chairman Vince Matthews, Member Mark Wilde-Ramsing will be in attendance. Town Manager Athina Williams will reach out to Mario Baron to ask if he'll attend and share his fishing skills with the youth that participate in the fishing event.
3. Food Truck Rodeo, June 20, 2026, 11AM-4PM Food adventure with a rodeo theme. 5 food trucks are register red; we are looking to have unique food trucks in attendance. Sample cards or a scavenger hunt for samples were given as ideas. Member Brooks Rockwell and Member Stacy Mitchell will look into seeing if someone will come out and do a line dancing lesson.
4. Founders Day/250th Celebration June 27, 2026, 10AM-3PM A band will be in attendance. There will be a kids play area and vendors. Chairman Vince Matthews stated that this event will need all hands-on deck.

b. SECRETARY ELECTION

1. Town Manager Athina Williams read and accepted a letter of resignation from Brenda Hewlett.
2. The Belville Parks and Recreation Board held an election for secretary, and the unanimous vote was for Member Stacy Mitchell 4-0. The Town Manager swore in Member Stacy Mitchell as secretary during the meeting.

Item #7- OTHER ITEMS AND REPORTS

- a. **Chairman** Would like to start presenting a survey to the vendors after events to get feedback on their experience at events.
- b. **Vice-Chairman** Donated new pamphlet boxes to the park for easy access of upcoming events in the park into our patrons' hands.
- c. **Staff**
- d. **Discussion/Recommendations to Board of Commissioners**

ITEM # 8- ADJOURNMENT

ACTION –Chairman Vince Matthews adjourned the meeting at 7:53PM

Minutes compiled by Stacy Mitchell

SIGNED:

Vince Matthews, Vice-Chairman

ATTEST:

Stacy Mitchell, Secretary