



Belville Parks and Recreation Board Regular Meeting Minutes

December 9, 2021

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Belville Parks & Recreation Board Members Present:

Laura Copley, Chairman
Keesha Starr, Vice-Chairman
Joe Cranford, Member
Mary Anne Fagerquist, Member

Belville Parks & Recreation Board Alternate Members Present:

Lynn Gavin, Alternate Member

Belville Parks & Recreation Board Members Absent:

Jay Larsen, Member

Staff Present:

Jim Bucher, Director of Parks & Recreation
Brenda Hewlett, Secretary

Others Present to Address the Board:

Mayor Mike Allen
Mayor Pro Tem Chuck Bost
Athina Williams, Town Manager

Item #s - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Laura Copley called the December 9, 2021, Belville Parks & Recreation Board Regular Meeting to order at 6:00 p.m. A quorum was present. Chairman Copley led the Pledge of Allegiance to the Flag.

ACTION – Member Joe Cranford made the motion to excuse member Jay Larsen. **VOTE WAS UNANIMOUS.**

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Keesha Starr, **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4 – APPROVAL OF MINUTES

ACTION – Member Keesha Starr, **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from November 4, 2021. **VOTE WAS UNANIMOUS.**

ITEM # 5- UNFINISHED BUSINESS

a. **Belville Riverwalk Park Update**

Parks and Recreation Director Jim Bucher reported that the floating dock is in the water and 95% complete. The park will remain open until 10pm to view lights from vehicles.

1. UPDATE ON STORM RECOVERY / PARK REPAIRS

There are drainage issues on trails but installing an 11-inch pipe to handle.



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2. Discussion on Christmas

There were approximately 1,500 people. Ran out of popcorn and hot chocolate.

Trolley Stop ran out of hot dogs. Sheriff's Office personnel arrived late and a contact name for Belville Elementary School for opening gate for parking. Next year a set-up and tear down crew will be secured to help Jim.

We will need two shifts for popcorn and cocoa. Parks and Rec Director Jim Bucher stated that we may need to move toward food trucks. Member Mary Anne Fagerquist gave kudos to Jim for a magnificent job decorating the park. Need trash can at stage. Town Manager, Athina Williams stated that we did a wonderful job. Parks Director Jim Bucher and Mayor Pro Tem will create a guidebook to go by for others to help. Mayor Pro Tem stated that he would do the After-Action Report.

1. UPDATE ON SUSTAINABILITY EDUCATION AND CONSERVATION

Member Mary Anne Fagerquist reported that she had no report.

ITEM # 6- NEW BUSINESS

a. Upcoming Events

1. Schedule of Events
2. **Mayor Allen**

Mayor Allen spoke to the board and thanked them for the work that we had done this year. He announced that we would be receiving a \$1.2 million dollars from the state for our park. He went over several items that we are hopeful to enhance.

3. **Athina Williams, Town Manager**

Town Manager Athina Williams thanked the board for what they had accomplished in 2021. She is collaborating with Member Joe Cranford on doing a boat show.

b. Discussion and or Recommendations to Board of Commissioners

ITEM # 7- OTHER ITEMS AND REPORTS

- a. **Chairman**
- b. **Vice Chairman**
- c. **Staff And / Or the Commissioners**

ITEM # 8 – ADJOURNMENT

ACTION – Chairman Copley, adjourned the meeting to begin the Parks and Recreation Board's Christmas party.

Minutes compiled by Brenda K. Hewlett

SIGNED:

Laura Copley, Chairman

ATTEST:



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Brenda K. Hewlett, Secretary