



Belville Parks and Recreation Board Regular Meeting Minutes

April 14, 2022

Belville Parks & Recreation Board Members Present:

Laura Copley, Chairman
Keesha Starr, Vice-Chairman
Joe Cranford, Member
Lynn Gavin, Member

Belville Parks & Recreation Board Members Absent:

Sheila Hall, Member

Alternates Present:

Richard Bourque, Alternate

Staff Present:

Mike Allen, Mayor
Jim Bucher, Director of Parks & Recreation
Brenda Hewlett, Secretary

Others Present to Address the Board:

Adrienne Harrington, Smart Moves Consulting, by Zoom

Item #s - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Laura Copley called the April 14, 2022, Belville Parks & Recreation Board Regular Meeting to order at 6:00 p.m. A quorum was present. Chairman Copley led the Pledge of Allegiance to the Flag.

ACTION – Member Joe Cranford made the motion to excuse member Sheila Hall. **VOTE WAS UNANIMOUS.**

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Joe Cranford, **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4 – APPROVAL OF MINUTES

ACTION – Vice-Chairman Keesha Starr, **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from March 10, 2022. **VOTE WAS UNANIMOUS.**

Adrienne Harrington, Smart Moves Consulting, gave a presentation on the Parks and Recreation Trust Fund (PARTF). The purpose is to get funding to extend the Riverwalk 2400 linear feet or 0.47 miles. The Parks and Recreation board supports the application and needs to sign the Resolution.

ACTION – Member Joe Cranford made the motion to accept the Resolution for the Parks and Recreation Trust Fund (PARTF). **VOTE WAS UNANIMOUS.**

The Resolution was signed by Chairman Laura Copley and Vice-Chairman Keesha Starr.

ITEM # 5 UNFINISHED BUSINESS

a. **Belville Riverwalk Park Update**

Parks and Recreation Director Jim Bucher reported that three more lights have been added in the parking lot. ATMC is adding thirteen more cameras in the park. Painting is being done and spring cleanup being done.



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1. UPDATE ON STORM RECOVERY / PARK REPAIRS

Nothing to report.

ITEM # 6- NEW BUSINESS

a. Upcoming Events

1- Movie night was discussed and there were 164 people in attendance. The cooler weather was a Factor. Mayor Allen added that the new speaker system should be in place before the next movie night.

2- The Easter Egg Hunt went well and was a huge success for this first-time event. There were 173 children hunting for 2,288 filled eggs. EZ Wireless provided the Easter Bunny and backdrop for pictures that were given to the parents on site. There were several suggestions for staging made to move the crowd away from the registration table.

3- The Band Concert was briefly discussed. The band will play for 2 hours.

4- Belville Parks and Recreation Board Elections

a. Chairman

An election was conducted for the position of Chairman. The Tally was as follows:

2- Laura Copley

2- Keesha Starr

A tiebreaker was held, and Parks and Recreation Director Jim Bucher voted for Ms. Laura Copley. Laura Copley was elected Chairman.

b. Vice Chairman

An election was conducted for the position of Vice-Chairman. The tally was as follows:

2- Joe Cranford

1- Keesha Starr

1- Lynn Gavin

Joe Cranford was elected as Vice-Chairman.

c. Secretary

An election was conducted for the position of Secretary. The tally is as follows:

4- Brenda Hewlett

Brenda Hewlett was elected Secretary.

The oath of Office was administered to the elected positions by Mayor Mike Allen.

5- The Dragonfly program was discussed. Member Lynn Gavin related to the group that she had found an artist to do the dragonfly painting. We have the painting in hand and the artist Brooke Benton has named it "Resting on the Riverwalk". Lynn will head up the program.

6- Founder's Day was discussed and we will have 2 raffle tables and bags in front of each item being raffled. We will sell 50/50 raffle tickets and we will have volunteers walking around selling tickets. We would like to have coloring



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sheets one being the town seal. We need the school parking lot opened by 7:30am. Mayor Allen will help with the history of Belville and possibly a re-enactment. He gave a brief history summation to the board. Member Keesha Starr will work on the scavenger hunt and history of Belville. Member Richard Bourque will be the Master of Ceremonies. Vice-Chairman Joe Cranford will check on parking lots. The Sheriff's Department will need to be on site from 9:00am until 3:00pm.

b. Discussion and or Recommendations to Board of Commissioners

ITEM # 7- OTHER ITEMS AND REPORTS

- a. Chairman
- b. Vice Chairman
- c. Staff And / Or the Commissioners

A memo from Town Manager, Athina Williams was given to all Board Members. It was a follow-up on the Parks and Recreation's board budget request, which was approved and the PARTF Grant Workshop, which will be held on April 18, 2022, from 4-7 pm at Town Hall. All members are encouraged to attend. It also included the new name of the park which is "Belville Riverwalk". The Board of Commissioners has reviewed the Parks and Recreation Boards comments on kayak rentals, tours, day camps and nature classes.

ITEM # 8 – ADJOURNMENT

ACTION – Chairman Laura Copley adjourned the meeting.

Minutes compiled by Brenda K. Hewlett

SIGNED:

Laura Copley, Chairman

ATTEST:

Brenda K. Hewlett, Secretary