



Belville Parks and Recreation Board Regular Meeting Minutes

May 12, 2022

Belville Parks & Recreation Board Members Present:

Laura Copley, Chairman
Joe Cranford, Member
Keesha Starr, Member
Lynn Gavin, Member

Belville Parks & Recreation Board Members Absent:

Sheila Hall, Member
Richard Bourque, Alternate

Alternates Present:

Tim Wilson, Alternate

Staff Present:

Athina Williams, Town Manager
Jim Bucher, Director of Parks & Recreation
Brenda Hewlett, Secretary

Others Present to Address the Board:

None

Item #s - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Laura Copley called the May 12, 2022, Belville Parks & Recreation Board Regular Meeting to order at 6:09 p.m. A quorum was present. Chairman Copley led the Pledge of Allegiance to the Flag.

ACTION – Member Joe Cranford made the motion to excuse member Keesha Starr. **VOTE WAS UNANIMOUS.**

ACTION – Member Lynn Gavin made the motion to excuse member Sheila Hall. **VOTE WAS UNANIMOUS.**

Item # 3 – APPROVAL OF AGENDA

ACTION – Vice-Chairman Joe Cranford, **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4 – APPROVAL OF MINUTES

ACTION – Vice-Chairman Joe Cranford, **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from April 14, 2022. **VOTE WAS UNANIMOUS.**

ITEM # 5 - UNFINISHED BUSINESS

a. Belville Riverwalk Park Update

Parks and Recreation Director Jim Bucher reported that he has installed rip rap rock under the pier. He has installed the speaker system and has added twenty-two bricks to the Veterans Memorial.

1. UPDATE ON STORM RECOVERY / PARK REPAIRS

Nothing to report.



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ITEM # 6– NEW BUSINESS

a. Upcoming Events

1. The Belville 45th Anniversary Band Concert will take place on Saturday, May 28, 2022. There are sixteen band members. Brenda Hewlett, Secretary met with Paul Paolicelli and Michael Stringer for a site survey. They were impressed with the music pavilion. They have agreed to send us a play list for the event.
2. There was a discussion on Founder's Day and Vice-Chairman Joe Cranford, Town Manager, Athina Williams how it went with the credit card machine, and it went well with tapping and inserting the cards. Promoting and advertising the event went well. Craft vendors and food vendors all did well. Traffic control was not an issue. Items brought up for future events was Town Manager Athina Williams stated that the mayor and Board of Commissioners prefer that town officials no longer participate in raffles. We need to look for additional entertainment and that the scavenger hunt have everyone on board next year. The board voted to donate \$100.00 to the North Brunswick JROTC for their color guard and their volunteers. This year's charity, Brunswick Family Assistance will receive \$250.00. - Town Manager Athina Williams stated that the Skarure Woccon Tuscarora Tribe would like to have an event near the Indigenous People Day. The board decided to no longer accept political candidates for booth rentals. Member Lynn Gavin made the motion to limit political party candidates to their party booth only. **VOTE WAS UNANIMOUS.**

ACTION – Member Lynn Gavin made the motion to accept Member Keesha Starr into the meeting. **VOTE WAS UNANIMOUS.**

3. Alternate Member, Tim Wilson related to the board his plans for Memorial Day. He is trying to get the Marine Corp's Color Guard. He needs someone to play Taps. Would like for the mayor to open event. The names of our fallen soldiers will be read followed by the ringing of the bell. He will need 20 chairs for veterans.
4. The Dragonfly Program was discussed, and the board was shown the painting and a discussion followed on additional ideas for tickets, totes, and tee shirts. Member Tim Wilson said he could help with graphics and photos.
5. Vice-Chairman Joe Cranford stated that he has commitments from previous sponsors. He has contacted our Wildlife officer to be on-site. He is ordering the rod and reel combos. And will get them rigged. Alternate Member Tim Wilson will try to get stuff for us. Parks And Recreation Director Jim Bucher will ask for shrimp from Seaview Crab Company.
6. Town Manager talked about the Voluntary Organizations Active in Disaster (VOAD). They are having a VOAD Disaster Preparedness Expo on May 21, 2022, at the Brunswick Center at Supply. The Town Manager will send opportunities to the Parks and Recreation Board for FEMA training. There will be a Council of Government training on July 14, 2022, on Rules of Procedure, Conflicts of Interest, Motions, Actions, and Closed Sessions.
7. Chairman Laura Copley would like to hire someone to put the lights up in the park. We will have a Christmas Festival from 10-3pm, evening movie and visits to Santa.

a. Discussion and or Recommendations to Board of Commissioners

None

ITEM # 7- OTHER ITEMS AND REPORTS

- a. Chairman
- b. Vice Chairman
- c. Staff And / Or the Commissioners

ITEM # 8 – ADJOURNMENT

ACTION – Chairman Laura Copley adjourned the meeting.



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Minutes compiled by Brenda K. Hewlett

SIGNED:

Laura Copley, Chairman

ATTEST:

Brenda K. Hewlett, Secretary