



Belville Parks and Recreation Board Regular Meeting Minutes

October 13, 2022

Belville Parks & Recreation Board Members Present:

Laura Copley, Chairman
Keesha Starr, Member
Vince Matthews, Member

Belville Parks & Recreation Board Members Absent:

Joe Cranford, Vice-Chairman
Lynn Gavin, Member

Alternates Present:

Tim Wilson, Alternate

Alternate Absent:

Richard Bourque, Alternate
Amanda Fleischauer, Alternate

Staff:

Athina Williams, Town Manager
Jim Bucher, Director of Parks & Recreation
Brenda Hewlett, Secretary

Staff Absent:

Ian McLeod, Parks Assistant

Item #s - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Laura Copley called the October 13, 2022, Belville Parks & Recreation Board Regular Meeting to order at 6:00 p.m. A quorum was present.

ACTION – Member Keesha Starr made a motion to excuse Vice-Chairman Joe Cranford, Member Lynn Gavin, Alternates Richard Bourque, and Amanda Fleischauer from the meeting. **VOTE WAS UNANIMOUS.**

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Keesha Starr, **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4 – APPROVAL OF MINUTES

ACTION – Member Keesha Starr, **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from September 8, 2022. **VOTE WAS UNANIMOUS.**

ITEM # 5 - UNFINISHED BUSINESS

a. Belville Riverwalk Park Update



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Parks and Recreation Director Jim Bucher reported that a grant from ATMC was received for the Belville Riverwalk Park and cameras are being installed. The shelters are still being cleaned and painted. There is a new larger fountain at the park and the Duke Pavilion is scheduled to be worked on with Duke Energy personnel assisting us.

1. UPDATE ON STORM RECOVERY / PARK REPAIRS

He stated there was minor storm damage with one tree limb being broken and damaged a rail and that has been replaced, trails were okay and picked up debris in park.

ITEM # 6- NEW BUSINESS

a. Upcoming Events

1. Parks and Recreation Chairman, Laura Copley stated that we have lost three vendors due to date being changed from the hurricane. She has a waiting list to call to fill the spots. Snowie of the Carolinas is no longer in business. The booth layout is complete, and the Dragonfly raffle will need a booth. New entertainment will be Solar Fusion. It was discussed on the number of volunteers that are needed and their responsibility. After the Fall Festival we will need to set-up for the Halloween Movie Night. The Trolley Stop and Snow Much Fun will stay over for the movie. There will be no Pumpkin Patch this year. Parks and Recreation Director Jim Bucher will set up the bowling alley and Ian McLeod will set up something for the kids.
2. Secretary Brenda Hewlett told the group that Vice-Chairman Joe Cranford and Member Lynn Gavin made the Dragonfly Program presentation to the Board of Commissioners. Mayor Mike Allen asked Member Lynn Gavin to give the Board of Commissioners a project schedule. Mayor Allen stated that we had done our homework and he agrees with the project. All questions were answered, and the Board of Commissioners approved the project.
3. Secretary Brenda Hewlett reported that the fundraiser at Highway 55 "Come Have Dinner with the Mayor" was a success. We received a check for \$298.82 from Hwy 55 and we also received a \$20.00 cash donation from a participant for a total of \$318.82.
4. All members were asked to bring Christmas Movie suggestions to the November meeting.
5. Each Parks and recreation Board Member received a copy of the Halloween flyer.

Alternate Member Tim Wilson asked if we could put Veterans Day on our calendar for next year. He will manage the event. He also related to the group that there is an Air and Sea Rescue Group that will perform at our events. He will have more information at our next meeting. Member Vince Matthews offered suggestions to make movie night more interesting. He stated that we could have people dress as characters from the movie and sell glow sticks. He will check with the marketing person for WWAY-TV3 for sponsorship or marketing the event. Tim Wilson suggested that we get flyers out to the apartment complexes to increase awareness of our events. It was suggested that we use Instagram to get the word out. The Town of Belville has an Instagram and Facebook account and Town Manager Athina Williams will check with Adrienne Harrington to see if she can connect us to Instagram. We also discussed if there was a location that we could have an indoor option for an event. Several locations were suggested.

ITEM # 7- OTHER ITEMS AND REPORTS

- a. Chairperson
- b. Vice Chairman
- c. Staff And / Or the Commissioners



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ITEM # 8 – ADJOURNMENT

ACTION – Chairman Laura Copley adjourned the meeting at 7:18pm.

Minutes compiled by Brenda K. Hewlett

SIGNED:

Laura Copley, Chairman

ATTEST:

Brenda K. Hewlett, Secretary