



Belville Parks and Recreation Board Regular Meeting Minutes

November 7, 2022

Belville Parks & Recreation Board Members Present:

Laura Copley, Chairman
Joe Cranford, Vice-Chairman
Keesha Starr, Member
Lynn Gavin, Member
Vince Matthews, Member via Telecommunications

Belville Parks & Recreation Board Members Absent:

None

Alternates Present:

None

Alternate Absent:

Tim Wilson, Alternate
Richard Bourque, Alternate
Amanda Fleischauer, Alternate

Staff:

Athina Williams, Town Manager
Jim Bucher, Director of Parks & Recreation
Brenda Hewlett, Secretary

Staff Absent:

Ian McLeod, Parks Assistant

Item #s - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Laura Copley called the November 7, 2022, Belville Parks & Recreation Board Regular Meeting to order at 6:00 p.m. A quorum was present.

ACTION – Chairman Laura Copley made a motion to excuse Alternates Tim Wilson, Richard Bourque, and Amanda Fleischauer from the meeting.
VOTE WAS UNANIMOUS.

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Keesha Starr, **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4 – APPROVAL OF MINUTES

ACTION – Vice-Chairman Joe Cranford, **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from October 13, 2022. **VOTE WAS UNANIMOUS.**

ITEM # 5 - UNFINISHED BUSINESS

a. Belville Riverwalk Park Update

Parks and Recreation Director Jim Bucher reported that the shelters are still being worked on. The Music Pavilion is being painted and there is small work being done like replacing wood. He is changing the look of the entrance to the Riverwalk Path by the driveway near the Farmer's Market.

1. UPDATE ON STORM RECOVERY / PARK REPAIRS

The storm did minor damage to the trail.



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ITEM # 6– NEW BUSINESS

a. Upcoming Events

1. Parks and Recreation Chairman, Laura Copley stated that the Fall Festival was a success. She recommended that we have a flag nearby for the Pledge of Allegiance. Secretary Brenda Hewlett told the group that after the bills were paid, we made a profit of \$1,892.33. This year's raffle and 50/50 raffle were quite profitable. Athina Williams, Town Manager related that it was an awesome event. Angie's produce donated small pumpkins to be purchased for painting. A face painted was suggested for events. We will ask Sharon Niemann, Town Clerk to see if she can do face painting. It was suggested that we do a trunk or treat next Halloween. It was tabled until the January meeting. The board discussed what we could do for the Sheriff's Office Volunteers to show our appreciation. We will add to the January agenda for discussion. Member Vince Matthews stated that Katy's Art and Frame would like to donate \$200.00 and barter for \$300.00. He has had no luck with WWAY-TV3. There were 13 Dragonfly tickets sold during the event.
2. The Halloween movie was well attended with 102 people counted. The weather played a factor in the attendance. The movie Haunted Mansion was shown. Free popcorn was available and there were glow sticks and necklaces for sale. The Trolly Stop and Snow Much Fun were on-site food vendors. Board member Vince Matthews entertained the crowd until the movie started. He asked trivia questions and gave prizes to the winners.
3. Chairman Copley stated that we need food trucks for our Christmas event. Parks and Recreation Director Jim Bucher stated that he is meeting with the sound technician for solutions to the movie sound. We may need Bluetooth speakers. We have 33 craft vendors registered. Town Manager Athina Williams received a \$500.00 donation from the Local Government Federal Credit Union for the event. Several ideas were discussed for entertainment for the kids such as, candy cane bowling and pin the nose on Rudolph. We will not have any raffles so we may concentrate on the Dragonfly Program. A gift-wrapping table was suggested, and all agreed it was a great idea. Many other ideas were discussed. The new Christmas tree was purchased by the Town and planted near the Music Pavilion. Mr. Twister will donate his time this year. Karen Johnson with EZWireless will take pictures and have a Santa Clause. It was also suggested that we ask the food vendors to display their food prices. We will do Christmas bags with candy to hand out. The board discussed what we could do for the Sheriff's Office Volunteers to show our appreciation. We will add to the January agenda for discussion. Sheriff's Office Volunteer Heide has agreed to help find volunteers for us. She works with Thalian Hall and the Wilson Center Volunteer.
4. Each member was given a copy of the After-Action Reports for the Fall Festival and the Halloween Movie.

b. Discussion And/or Recommendations to the Board of Commissioners

ITEM #7 - OTHER ITEMS AND REPORTS

- a. Chairperson
- b. Vice Chairman
- c. Staff And / Or the Commissioners

ITEM # 8 – ADJOURNMENT

ACTION – Chairman Laura Copley adjourned the meeting.

Minutes compiled by Brenda K. Hewlett

SIGNED:

Laura Copley, Chairman

ATTEST:

Brenda K. Hewlett, Secretary