



Belville Parks and Recreation Board Regular Meeting Minutes

September 13, 2023

Belville Parks & Recreation Board Members Present:

Joe Cranford, Chairman
Vince Matthews, Vice-Chairman
Lynn Gavin, Member
Keesha Starr, Member
Cindy Ruggiero, Member via telecommunications

Belville Parks & Recreation Board Members Absent:

None

Alternates Present:

None

Alternate Absent:

Richard Bourque, Alternate

Staff:

Athina Williams, Town Manager
Jim Bucher, Director of Parks & Recreation
Ian McLeod, Parks and Recreation
Brenda Hewlett, Secretary

Staff Absent:

None

Item #s - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Joe Cranford called the September 13, 2023, Belville Parks & Recreation Board Regular Meeting to order at 6:00 p.m.
A quorum was present.

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Lynn Gavin **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4– APPROVAL OF MINUTES

ACTION – Member Keesha Starr **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from August 9, 2023. **VOTE WAS UNANIMOUS.**



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ITEM # 5- UNFINISHED BUSINESS

a. Belville Riverwalk Park Update

1. Parks and Recreation Director Jim Bucher stated that he is continuing to replace broken or split boards on the pier, cutting vegetation and preparing for the Feast of the Pirates.

1. UPDATE ON STORM RECOVERY / PARK REPAIR

Parks Director Jim Bucher stated that there were no downed trees from the storm, but there was some wash out.

ITEM # 6- NEW BUSINESS

a. Upcoming Events

1. Movie night for Halloween and Christmas was discussed. For Halloween "The Nightmare before Christmas" chosen and the new Mario movie "The Super Mario Bros. Movie" will be shown at Christmas. Both movies are being sponsored by True Method Roofing.
2. The Fall Festival was discussed. Laura Copley related that the event is completely full. The map needs to be tweaked And the field will be lined on Tuesday. Vice-Chairman Vince Matthews and Member Cindy Ruggiero would like To be there.
3. Vice Chairman Vince Matthews presented ideas on purchasing games for the main stage area. It would be a Carnival with games and prizes. There would be garland and balloons for decorations.
4. Parks and Recreation Director Jim Bucher reported that Derrick Wilkerson would like to have the Jelly Ball arena There. It would cost \$200. Vice Chairman Vince Matthews and Chairman Joe Cranford will meet at the park to Measure the area to see if there is enough room to accommodate the equipment.
5. Chairman Joe Cranford asked if anybody needed anything. Members will be responsible for checking the Bathrooms, trash, Law Enforcement, Craft and Food vendors. There will be a decoration team also to help Blow up balloons.
6. Town Manager Athina Williams stated that we have several costumes that we could use. There is a Snoopy And Linus.
7. A discussion was held in regard to moving the Fall Festival to September or keeping it in October. The board decided To keep it in October.
8. Town Manager Athina Williams told the board about the Multi-Use Path and that bids would begin on Monday. The Town of Belville plays a part in widening and lighting. The Riverwalk project is getting estimates on alignments For the walking path. She stated the more curves the more costly.

b. Discussion And/or Recommendations to the Board of Commissioners

None

ITEM # 8 - OTHER ITEMS AND REPORTS

a. Chairperson



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None

b. Vice-Chairman

None

b. Staff And / Or the Commissioners

None

ITEM # 9 – ADJOURNMENT

ACTION – Chairman Joe Cranford adjourned the meeting at 7:23 pm.

Minutes compiled by Brenda K. Hewlett

SIGNED:

Joe Cranford, Chairman

ATTEST:

Brenda K. Hewlett, Secretary