



Belville Parks and Recreation Board Regular Meeting Minutes

November 8, 2023

Belville Parks & Recreation Board Members Present:

Joe Cranford, Chairman
Vince Matthews, Vice-Chairman
Lynn Gavin, Member
Cindy Ruggiero, Member

Board Members Absent

Keesha Starr, Member

Staff:

Athina Williams, Town Manager
Jim Bucher, Director of Parks & Recreation
Brenda Hewlett, Secretary

Staff Absent:

Ian McLeod, Parks and Recreation Assistant

Item #s - 1 AND 2 - CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Joe Cranford called the November 8, 2023, Belville Parks & Recreation Board Regular Meeting to order at 6:00 p.m. A quorum was present.

ACTION: Member Lynn Gavin made a motion to excuse Keesha Starr. **VOTE WAS UNANIMOUS.**

Item # 3 – APPROVAL OF AGENDA

ACTION – Member Lynn Gavin **MADE THE MOTION** to approve the agenda. **VOTE WAS UNANIMOUS.**

Item # 4– APPROVAL OF MINUTES

ACTION – Member Lynn Gavin **MADE THE MOTION** to approve the Belville Parks and Recreation Board Regular Meeting Minutes from October 11, 2023. **VOTE WAS UNANIMOUS.**

ITEM # 5- UNFINISHED BUSINESS

a. Belville Riverwalk Park Update

1. Parks and Recreation Director Jim Bucher said that Focus has installed cameras on the trail. Sixty yards of mulch has been installed on the playground. More trail base has been added to the trails. He is getting ready to hang Christmas lights.
2. **UPDATE ON STORMRECOVERY/PARK REPAIR**

No storm but Parks and Rec Director Jim Buche took down a dead tree.

ITEM # 6 - NEW BUSINESS

- a. Upcoming Events



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1. There was a huge turnout for the Halloween Movie "The Nightmare Before Christmas". Everyone seemed to enjoy the movie and glow wearables and food vendors. The Food vendors each donated a portion Of their profits to the Parks and Recreation Board raising our profits that night by \$246.00.
2. Vice-Chairman Vince Matthews would like to see a tent at the entrance to the park, continue with trivia and prizes. He Stated that Lynn Gavin and Kim Cranford helped in spotting the winners. The Brunswick Big Band would like to perform again at the Tree Lighting Ceremony. They have tentatively put us on their calendar. Parks and Rec Director Jim Bucher has Coastal Dance Academy on stage from 5:30 pm to 6:00 pm. Other items discussed were Mr. Twister, the inflatables, volunteers for events, having a Christmas Village, gift wrapping, decorations, a shaved ice hill, and possibly getting a donkey for rides and definitely having a raffle.
3. Town Manager Athina Williams stated that she had received a large donation of Christmas stockings that will be used For the kids. She showed the board some of the stocking samples. Member Cindy Ruggeiro has agreed to be Mrs. Claus.
3. Chairman Joe Cranford reported on the Senior Fishing Day. He had nine participants. There were seven men and two women. It was a great event and Town Manager's dad Carl Godfrey assisted the participants. It only cost \$24.00 for bait. This was due to having fishing rods from Youth Fishing Day on hand. Chairman Cranford would like to do this again in the Spring and a second one in the Fall.
4. Veteran's Day was discussed, and Parks and Recreation Director Jim Bucher stated that he would need help with setting up chairs. All participants have been confirmed.
5. Political Booths were discussed. The Parks and Rec Board would like to eliminate political tent spaces. Mayor Allen suggested that we do the Republican and Democrat tents, and all candidates work out of their respective tents. This is the process we have in place now, but individuals set up tents on their own and do not pay for the space.
- 6.
7. The Christmas Movie Super Mario Brothers was discussed. It is not a Christmas Movie, but it is a newer movie and the board decided to use it anyway.

b. Discussion And/or Recommendations to the Board of Commissioners

None at present

ITEM # 8 - OTHER ITEMS AND REPORTS

a. Chairperson

Chairman Cranford would like for the Parks and Recreation Board to set up a special needs fishing event And call it the Belville Fishing Program. It would encompass the Youth Fishing Day and the two senior Fishing events.

b. Vice-Chairman

None

c. Staff And / Or the Commissioners

Member Lynn Gavin would like to set up a place for volunteers at the Town of Belville' table. She will handle The set up.



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ITEM #9 – ADJOURNMENT

ACTION – Chairman Joe Cranford adjourned the meeting at 7:16 pm.

Minutes compiled by Brenda K. Hewlett

SIGNED:

Joe Cranford, Chairman

ATTEST:

Brenda K. Hewlett, Secretary