

Downtown Belville
44 River Road
Belville, NC 28451
(910) 371-3383



Waterford
477 Olde Waterford Suite 119
Belville, NC 28451
(910) 371-6864

Belville ABC Board

Joseph "Joe" Henson, Chairman
Tilita "Lee" Alexander, Vice Chairwoman
John Crowder
Richard Trexler
Robert "Gene" Ward

Belville ABC Board Regular Meeting

63 River Road
Belville, NC 28451
February 20, 2024
6:30 PM

Attendees: Chairman- Joseph Henson
Vice Chairwoman -Tilita Alexander
Member - John Crowder
Member - Gene Ward
Attorney - Jim Eldridge
Commissioner Ryan Merrill

Absent:
Richard Trexler

Staff: Tia Clemmons – General Manager
Alexa Causey – Store Manager
Naysha Reid – Store Manager

1. CALL TO ORDER

The meeting was called to order at 6:47 p.m. and began by reciting the Pledge of Allegiance.

2. APPROVAL OF THE AGENDA

Vice-Chairwoman Lee Alexander approved the agenda with correction of making Parking Lot H under New Business and change Approval of Minutes 3-C to February 6th.
The agenda was approved 4-0. There was no conflict.

3. **APPROVAL OF THE MINUTES**

Vice-Chairwoman Lee Alexander made the motion to approve minutes from the January 16, 2024, Regular Meeting minutes. The motion was approved 4-0. Vice-Chairwoman Lee Alexander made the motion to approve the Closed session January 16, 2024, and Closed Session minutes from February 6, 2024. It was approved 4-0.

4. **PRESENTATIONS**

There were no presentations.

5. **Public Comments**

There were no public comments.

6. **Closed SESSION**

The Board went into closed session at 6:53 pm to discuss 5 A Real property 1340 Blackwell Road. The ABC Board was back in session at 7:48 pm. Attorney Eldridge stated summary positions, no votes, and no actions.

7. **OLD BUSINESS**

a. Best selling items are:

Tito's half-gallon	446
Platinum Half-Gallon	375
Smirnoff Half-Gallon	344
Tito's Fifths	326
Pinnacle Half Gallon	323

None of the top five were on sale. Shelving will be coming in soon. Naysha Reid has ordered enough to fill the shelves.

b. Alcohol tasting Past and Future.

Tastings were held on February 8th at the Belville Store and February 15th at the Waterford Store. On March 8th, The Sunshine Punch will be tasted from 4-7 pm at the Belville Store and on March 15th, the sunshine Punch will be tasted at the Waterford Store from 4-7 pm.

c. Current Staffing

Staffing at the Belville Store is down one person. There are three interviews set-up. The Waterford Store is fully staffed.

D. Proposed Storage facility

Storage has been put off until next month.

8. **New Business**

A. General Manager's Report

General Manager Tia Clemmons informed the group that in January they were in the number 1 spot and sales were up 6.97%. The first 16 days they were down .47%. The first Money Market Account made \$953.27, and the Second Money Market Account made \$952.01. and The Capital Management fund made \$1,139.86. Sale Bank statements are in your packet to look over.

B. Rent Increase- Waterford

There is a rent increase in Waterford Store. The rent will go up \$184.48 beginning March 1, 2024. The rent will be \$7, 221.32.

C. Purchase of PC Monitor and Current Software at Belville Store

The Belville Store needs to purchase a new PC Monitor and software. Three weeks ago, a new printer had to be purchased. Ms. Clemmons received a quote for \$1, 495.00 for a new computer. Vice Chairwoman Lee Alexander made the motion to approve another computer and software. It was approved 4-0.

D. Consideration of and Action on Proposed audit Contract with Durham Lewis

An audit contract will need to be renewed. Motion was made to approve the contract and Chairman Henson will sign.

E. Proposed Budget Amendment

The Budget was approved. Amendments need to be approved and explained. Salaries and wages are based on the first 6 months. A motion was made to table this until March Session.

F. Authorizing the Hiring of an attorney for the title work and closing of property purchase.

G. Authorizing the execution and delivery of the purchase contract.

Attorney Eldridge made a motion to remove F and G from the agenda until further notice. No opposition.

It was approved 4-0.

H. Parking Lot

Hanover Paving Company was approved at the last meeting for the repairs to the parking lot. General Manager Tia Clemmons called and talked to the office manager. She has not heard from Hanover Paving.

Toby's Asphalt Service Will do for \$1,200.00 on the weekend. Vice-Chairwoman Lee Alexander made a motion to withdraw Hanover Paving and to approve Toby's Asphalt after he meets with Gene Ward and Joe Henson.

Vice Chairwoman Lee Alexander stated that she Tia Clemmons, and Richard Trexler met to see how to amend the budget. They are hiring a lot and got rid of a few. They replaced parking signs at the Waterford

Store. Talked about Uniforms and hiring lady in Florida to make shirts. Turn in milage for stores since there is no store vehicle. The rate went up to sixty-seven cents or 2024. Chairman Joe Henson informed the board that they could lease a vehicle for employees.

Chairman Henson asked how much money does the people that unload the trucks make. General Manager Tia Clemmons stated that under seven hundred they make \$100.00 under 750 cases they make \$150.00 over 750 cases, and over 1,000 cases cost \$200.00. It takes three and ½ hours to 4 hours to unload with three of them. The day that the trucks come in, the manager is to manage both stores.

9. Board Member and Staff Reports

- A. Lee Alexander - Nothing at this time.
- B. John Crowder – Asked if we use a credit card for rental car. Chairman Henson stated that we will leave open for further discussion.
- C. Gene Ward – Would like to meet with Joe in reference to paving.
- D. Tia Clemmons – Signs are posted at the stores. The floors have been waxed at the Belville Store and they look good.
- E. Alexa Causey – No comments
- F. Naysha Reid – No comments
- G. Joe Henson – The floors do look good. The tape residue needs to be removed. Thanked everyone for being there tonight.

Member Gene Ward made a motion to adjourn the meeting.