



**BELVILLE BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES**

February 7, 2024

Board of Commissioners Present:

Mike Allen, Mayor
Ryan Merrill, Commissioner
Hunter Smith, Commissioner

Board of Commissioners Absent:

Chuck Bost, Mayor Pro Tem
Morgan Mehler, Commissioner

Staff Present:

Athina Williams, Town Manager
Sharon Niemann, Town Clerk
Brenda Hewlett, Admin Support Specialist
Jace Sanchez, Admin Assistant
Owen Gidlow, PLS, Town Surveyor
Norwood Blanchard, Town Attorney

Others Present to Address the Board:

None

ITEM # 1 – CALL TO ORDER

Mayor Mike Allen called the February 5, 2024, Special Meeting to order at 6:30 p.m., welcomed all. A quorum was present.

ITEM #2 – INVOCATION / PLEDGE OF ALLEGIANCE

ACTION – Mayor Allen led the invocation asking for guidance for the Town, followed by the Pledge of Allegiance to the flag.

ACTION – Commissioner Ryan Merrill **MADE THE MOTION** to excuse Mayor Pro Tem Chuck Bost and Commissioner Morgan Mehler. **VOTE WAS UNANIMOUS.**

ITEM #3 – APPROVAL OF THE MINUTES

ACTION – Commissioner Hunter Smith **MADE THE MOTION** to approve the Regular Meeting Minutes of January 18, 2024. **VOTE WAS UNANIMOUS.**

ITEM #4 – APPROVAL OF THE AGENDA



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ACTION - Commissioner Ryan Merrill **MADE THE MOTION** to approve the Agenda. **VOTE WAS UNANIMOUS.**

ITEM #4 – PUBLIC HEARING

The Public Hearing is to consider the question of annexing as requested in a petition filed by Walter Burckhalter, pursuant to N.C.G.S. 160A-58-1, identified as 9971 and 9981 Chappell Loop Rd, Brunswick County, NC 28451, further described as parcel ID#0480002201 and #04800022, respectively, and to approve Ordinance #2024-03 An Ordinance to Extend the Corporate Limits of the Town of Belville in Connection with Annexation of parcels #0480002201 and 04800022, the Burckhalter property on Chappell Loop Road.

Town Manager Athina Williams explained that staff received the annexation petition on December 16th for 3.0 acres, which is non-contiguous near the Belville town limits, zoned IG in Brunswick County. The Town Clerk certified the sufficiency of the petition on January 18, 2024 and sent notices of this hearing to all abutting and adjoining properties, and advertised it in the Star News. We also posted signs on the property. Mr. Burckhalter requests that the initial zoning be Industrial.

ACTION - Commissioner Ryan Merrill **MADE THE MOTION** to open the Public Hearing. **VOTE WAS UNANIMOUS.**

Mayor Allen asked if there was anyone who would like to comment on the annexation. There was no one present who wished to speak.

ACTION - Commissioner Hunter Smith **MADE THE MOTION** to close the Public Hearing. **VOTE WAS UNANIMOUS.**

Mayor Allen asked the Town Attorney Norwood Blanchard if he would like to comment. Attorney Blanchard had no comment.

ACTION – Commissioner Ryan Merrill **MADE THE MOTION** to approve **Ordinance 2024-03 An Ordinance to Extend the Corporate Limits of the Town of Belville in Connection with Annexation of Parcels #0480002201 and 04800022, the Burckhalter property on Chappell Loop Road.** **VOTE WAS UNANIMOUS.**

ACTION – Commissioner Ryan Merrill **MADE THE MOTION** to adopt a Consistency Statement stating that the annexation of the above-named property will be consistent with 2030 Vision Plan, the Town's Comprehensive Plan, and will be in the best interest of the public and citizens of the Town of Belville.

ITEM #5 – ADJOURNMENT

ACTION – Commissioner Ryan Merrill **MADE THE MOTION** to adjourn. **VOTE WAS UNANIMOUS.**



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Minutes Compiled by Sharon A. Niemann

SIGNED:

Mike Allen, Mayor

ATTEST:

Sharon A. Niemann, Town Clerk