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Belville ABC Board

Joseph "Joe" Henson, Chairman
Tilita "Lee" Alexander, Vice Chairwoman
John Crowder
Richard Trexler
Robert "Gene" Ward

Belville ABC Board Regular Meeting
Brunswick Community College, Room 204
Leland Campus
2045 Enterprise Drive
Leland, NC 28451
June 17, 2025
6:30 PM

Attendees:

Chairman- Joseph Henson
Vice Chairwoman -Tilita Alexander
Member – Richard Trexler
Member - John Crowder
Member - Gene Ward
Attorney - Jim Eldridge

Staff: Tia Clemmons – General Manager
Alexa Causey – Store Manager

Staff Absent:

None

1. CALL TO ORDER

The meeting was called to order at 6:43 p.m. and began by reciting the Pledge of Allegiance.

2. APPROVAL OF THE AGENDA

Attorney Eldridge stated that he would like to add an "h" under new business. It would be consultation of meeting schedule. Member Richard Trexler made a motion to approve the agenda. There was no conflict of interest. The agenda was approved 5-0

3. APPROVAL OF THE MINUTES

Member Gene Ward made a motion to approve the minutes of the May 20, 2025, meeting. The minutes were approved 5-0.

Member Gene Ward made a motion to approve May 29, 2025, Special Board meeting minutes. The minutes were approved 4-0.

Member Richard Trexler made a motion to approve the May 20, 2025, Closed Session meeting minutes. The minutes were approved 5-0.

4. PRESENTATIONS

There were no presentations.

5. PUBLIC COMMENTS

There were no public comments.

6. CLOSED SESSION

Member Richard Trexler made the motion to go into closed session at 6:59 pm in reference to Attorney Consultation N.C.G.S. 143-318-11(a)(3), Personnel N.C.G.S. 143-138-11(a)(6), and Real Property N.C.G.S. 143-318-11(a)(5). The motion to come back into regular session at 8:29 pm was made by Member Richard Trexler at which time Attorney Eldridge stated that the Board had discussed attorney issues, personnel matters and property matters. No votes and no actions were taken.

7. OLD BUSINESS

a. Report on best-selling items per store-status of extra purchases

Store Manager Alexa Causey informed the ABC Board that the top 5 best-selling liquors for the month of May were:

- Tito's Half Gallon 499
- Platinum Half Gallon 356
- Tito's Fifths 250
- Pinnacle Half Gallon 248
- Smirnoff's Hal Gallon 246

Ms. Causey informed the ABC Board that Tito's half gallons will be on sale in July.

b. Alcohol tastings – past and future

General Manager Tia Clemmons reported that Hexa Partners, located in Cary, North Carolina, was scheduled to be at the Belville and Waterford ABC Stores, but they were a no show. Tia called the company and was told that no paperwork was turned in. Ms. Clemmons stated that Buffalo City, located in the Outer Banks, will do a tasting in both stores on Friday, June 20, 2025.

c. Status of current staffing

General Manager Tia Clemmons stated that there are 2 potential hires, and their background checks came back clear. The Belville Store has 5 employees, and the Waterford Store has no full-time employees and has 4 part-time employees.

Chairman Joe Henson stated that the management staff are doing an excellent job.

8. NEW BUSINESS

a. General Manager's Report

General Manager Tia Clemmons reported that the Belville and Waterford stores were in 2nd place in sales out of the 9 ABC stores located in Brunswick County for May. Brunswick County was number 1. The combined monthly sales were down 2.8 %. For the first 10 days of June, they were down 8.67%. In May, Money Market Account 1 earned \$895.91 in interest, and Money Market Account 2 earned \$894.72 in interest. The Capital Management Fund earned \$2,806.65 in interest. The ABC Stores received \$2,783.67 in discounts. Chairman Henson asked how much interest the accounts have earned and General Manager Tis Clemmons stated that Money Market Account 1 earned \$270,939.44 in interest. Money Market Account 2 earned \$270,580.44 in interest. The General Investment Fund earned \$789,538.15 in interest.

General Manager Tia Clemmons stated the Accountants and Gaskins were trying to figure out where the problem is on where and how the \$62,000 error occurred. It was just for the month of May. Chairman Joe Henson stated that someone got paid more than they should have.

b. Public hearing on Proposed Budget for FY 2025-2026

Member Richard Trexler made a motion to open the Public Hearing at 8:40 pm. No one was present to speak at the Public Hearing. Member John Crowder made the motion to approve the public hearing. Member Richard Trexler made the motion to close the Public Hearing at 8:40 pm.

c. Consideration of and Action on Proposed Budget for FY 2025-2026 2024-2025

d. Employee Raises

Vice-Chairman Lee Alexander made a motion to approve the employee compensation charts as provided by General Manager Tia Clemmons with the amendments. The motion carried.

e. New Accountant

Member Richard Trexler made a motion to discuss this at the next meeting. The motion carried 5-0.

f. New Auditor

Member Richard Trexler made a motion to discuss this at the next meeting. The motion carried 5-0.

g. Consideration of and Action on Proposed Credit Card Policy

Attorney Eldridge drafted some proposed amendments for the credit card policy. If the ABC Board likes them, he will insert them in the manual. There will be guidelines for all members of the ABC Board, Store Managers, and all employees and no personal use and we will need the itemized receipts. Member Richard Trexler made a motion to adopt the credit card policy and the motion carried 5-0.

h. Consideration of Meeting Schedule

Attorney Eldridge stated that the Open Meeting Law requires a vote on the change. He also stated that General Manager Tia Clemmons needs to post the change. If the ABC Board is going to continue to meet at Brunswick Community College at 2045 Enterprise Drive, Room 204 Leland, NC until further notice. Chairman Henson stated that we will meet at 6:30 pm and if we go over the scheduled time limit it will cost \$10.00 every hour that we go over.

9. Board Member and Staff Reports

- A. Gene Ward - had nothing to report.
- B. Richard Trexler – had nothing to report.
- C. John Crowder – Vice-Chairman Lee Alexander did an excellent job on the evaluations.
- D. Vice-Chairman Lee Alexander – Nothing to report
- E. Attorney Eldridge - Nothing to report.
- F. Chairman Henson – Nothing to report.

10. ADJOURNMENT

Richard Trexler made a motion to adjourn the meeting at 8:52 pm.