



TOWN OF BELVILLE
REZONING REQUEST APPLICATION
PLANNING AND DEVELOPMENT

Ownership, Property and Zoning Request Information

Date:	Fee:
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OWNERSHIP INFORMATION

Applicant Name:

Address:

Phone No.:

Applicant's Legal Interest in the Property:

Owner:

Address:

Phone No.:

Date Property Acquired:	Deed Reference:
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PROPERTY INFORMATION

Tax Map:	Parcel Number:
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Area (square feet or acres):

Current Land Use:

Location of Property:

ZONING REQUEST INFORMATION

Existing Zone:	Requested Zone:
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Reason for zoning change and a statement regarding the changing conditions, in the area and in the Town, that makes the proposed amendment reasonably necessary to the promotion of the public health, safety and general welfare.

Property Owners Within 100 Feet

List the adjoining property owners within 100 feet of the property in question.
(Note: Where the property is bound by a street, alley, stream, or similar boundary, the land owner across such a boundary shall also be considered an adjoining land owner.)

TO FIND LISTINGS OF ADJOINING PROPERTY OWNERS, FOLLOW THESE STEPS:

1. Locate the subject property on the map in the Brunswick County G.I.S. Office at 75 Courthouse Dr. NE, Building I, Bolivia, NC 28422 and write down the entire parcel number. Be sure to write down the map number, section number, and individual parcel number, in that order and ask the attendant to run off a map of the property that shows the adjacent property for at least 100 feet on all sides. The attendant can look up the owners names, parcel numbers, and addresses for the lots within 100 feet of the subject property, or show you how to find the information.
2. Write down the name(s) of the owners of each of the adjacent lots within 100 feet, the parcel number of the lot, and the owner's entire address below. If no address is listed, make a note to that effect.



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PLEASE NOTE: ACCURACY IS VERY IMPORTANT BECAUSE IF SOMEONE WITHIN 100 FEET OF THE PROPERTY IN QUESTION FAILS TO GET NOTIFIED, THE REQUEST MAY BE VOIDED EVEN IF THE BOARD VOTES IN YOUR FAVOR.

<u>NAME</u>	<u>PARCEL NUMBER</u>	<u>ADDRESS</u>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Legal Description and Owner/Agent Statement

LEGAL DESCRIPTION (Metes and Bounds Description):

To Wit:

Location:



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OWNER/AGENT STATEMENT

I, _____, being the Owner or Agent acting on behalf of the owner request that the attached rezoning request of _____ be placed on the agenda of the Planning Board meeting scheduled for ____/____/____.

I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief. I authorize the Town of Belville to place a sign on the property in question for the purpose of alerting the general public of my request, no less than seven (10) days prior to the meeting.

I understand that failure to address any item in these requirements may result in the rezoning not meeting the minimum submission requirements and will be returned to me for revision and resubmission at the next regular review cycle.

Signature:	Date:
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NOTE: Agents acting on behalf of property owners must submit a notarized letter from the property owner which gives them authority to act on their behalf.