



TOWN OF BELVILLE

63 River Road

Belville, NC 28451

Tel: 910-371-2456

Fax: 910-371-2474

www.townofbelville.com

FOOD VENDOR APPLICATION

- Permits:** The Exhibitor agrees to obtain, at its own expense, **ALL NECESSARY HEALTH, FOOD, FIRE OR OTHER PERMITS AND/OR LICENSES** required by Brunswick County, North Carolina, and the state of North Carolina. Failure to obtain the proper and required permits will act as a breach of this agreement in accordance with paragraph 5 below. Exhibitor agrees to have a representative at the site for inspection by the Department of Health and Fire Department prior to the operating hours of the event. This time is established by the agency and will be provided to the Exhibitor at the time of application for the permit. Failure to comply with the inspection requirements may result in the denial of the permit, which in turn will act as a breach of this contract as specified below. **NOTE: ALL PERMITS MUST BE OBTAINED 14 DAYS PRIOR TO THE EVENT.**
- Exhibitor Menu:** The Exhibitor agrees to only sell those items listed on the menu below and approved in writing by the Town's Parks & Recreation Board.
- Insurance:** The Exhibitor agrees to obtain a **current Certificate of Insurance for General Liability Coverage** effective for the date(s), location of the Town's event and the provision that the Town is included as an **Additional Insured.**
- Liability:** The Exhibitor agrees to pay for any damage done by its agents or employees to any personal or real property provided by or through the event.
- Breach:** The Exhibitor agrees that all fees paid to the Town of Belville are **NON-REFUNDABLE**, and that any failure on the Exhibitor's part to comply with this agreement, the rules, and regulations of the Town of Belville, or the Exhibitor Application shall be a breach of contract. In the event of breach by the Exhibitor, the Town of Belville can terminate this and all agreements and retain fees paid by the Exhibitor as liquidated damages for the Exhibitor's failure to comply. The Town of Belville may also demand the Exhibitor's immediate removal of its property and vacate the space in which case the Exhibitor agrees to forfeit all payments to Town of Belville as liquidated damages.
- Indemnification:** The Exhibitor agrees to indemnify the Town Of Belville, the venue, any officer, director, employee, staff, volunteer and sponsor from any and all fees, costs, and expenses incurred by them in connection with any claim, lawsuit, or proceedings arising out of or in connection with any act or omission of the Exhibitor or its agents in connection with the Exhibitor's involvement with the Town of Belville.



TOWN OF BELVILLE

63 River Road

Belville, NC 28451

Tel: 910-371-2456

Fax: 910-371-2474

www.townofbelville.com

Food Vendor Booth Space Fee: \$50.00 OR \$52.50 if paying by Credit Card

Business Name _____ Applicant Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____ Email _____

Please check Event(s) you will be participating in:

Founder's Day May 7, 2022.

Fall Festival October 1, 2022.

Christmas Event December 3, 2022

MENU

List all items that you will be selling at your booth, including drinks. The Town's Parks & Recreation Board must approve your menu.

- | | |
|----------|-----------|
| 1. _____ | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

General Release: The undersigned does hereby and forever discharge the Town of Belville of and from all manner of actions, suits, damages, claims and demands whatsoever in law or equity, for any loss or damage to persons or property while in the possession, supervision, or auspices of the Event. By signing this form, you verify that you have read and agreed to the Town of Belville's Rules and Regulations.

Applicant's Signature _____ **Date** _____



TOWN OF BELVILLE

63 River Road

Belville, NC 28451

Tel: 910-371-2456

Fax: 910-371-2474

www.townofbelville.com

TOWN OF BELVILLE WILL CHOOSE A LOCAL AGENCY FOR ITS CHARITY THIS YEAR. PROCEEDS FROM THE RAFFLE WILL BE DONATED TO THEIR WORTHY CAUSE. PLEASE INDICATE IF YOU WOULD LIKE TO DONATE AN ITEM. IF SO, WE ASK THAT YOU DELIVER THE ITEM TO THE TOWN HALL OFFICE 2 WEEKS BEFORE THE SELECTED EVENT.

Description of Item _____ Estimated Value \$ _____

Please submit this completed **Food Vendor Application AND the NC Sales and Use Tax License Form** along with a check made payable to:

Town of Belville 63 River Road Belville, NC 28451

Or you may visit our website: www.townofbelville.com to pay by Credit Card

You may also fax the **Food Vendor Application AND the NC Sales and Use Tax License Form** to 910-371-2474

For additional information, please call the Town Hall at 910-371-2456.

Print copies for your own records.

Internal Use Only: Check# _____ Cash _____ Credit Card _____ Date _____

Total Amount Enclosed \$ _____ Total # of Booths Requested _____ Booth Assignment _____

APPLICATION DEADLINES

FOUNDER'S DAY, MONDAY, APRIL 11, 2022

FALL FESTIVAL, MONDAY, SEPTEMBER 12, 2022

CHRISTMAS EVENT, MONDAY, NOVEMBER 14, 2022