



**BELVILLE PLANNING BOARD
REGULAR MEETING MINUTES**

July 9, 2024

Planning Board Members Present:

Scott Milligan, Chairman
Dean St. John, Member
Theresa Heath, Member
Kimberly Ganey-Phillips
John Weaver, Member

Planning Board Members Absent:

Joe Boyd, Vice Chairman
Jonas Williams, Member

Staff Present:

Athina Williams, Town Manager
Sharon Niemann, Town Clerk
Chad Staradumsky, Planning Consultant
Eli Sylvester, Planning Intern

Others Present to Address the Board:

None

ITEMS #s 1 and 2 – CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Scott Milligan called the Planning Board Regular Meeting to order at 6:30 p.m. A quorum was present. Chairman Scott Milligan led the Pledge of Allegiance to the Flag.

ITEM #3 – APPROVAL OF AGENDA

ACTION– Mr. Dean St. John **MADE THE MOTION** to excuse Vice Chairman Joe Boyd & Mr. Jonas Williams from the meeting. Mrs. Kimberly Ganey-Phillips **SECONDED THE MOTION. VOTE WAS UNANIMOUS.**

ACTION – Mr. Dean St. John **MADE THE MOTION** to approve the agenda. Mrs. Kimberly Ganey-Phillips **SECONDED THE MOTION. VOTE WAS UNANIMOUS.**



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ITEM #4 – OATHS OF OFFICE – SWEARING OF THE NEW BOARD

Town Clerk Sharon Niemann swore in Mrs. Kimberly Ganey-Phillips and Mr. Dean St. John. Mr. Dean St. John and Mrs. Kimberly Ganey-Phillips are happy to continue to work with the Town on the Planning Board. Vice Chairman Joe Boyd was not present. The Board took their seats.

ITEM #5 – APPROVAL OF MINUTES

ACTION – Mr. Dean St. John **MADE THE MOTION** to approve the 6/4/2024 Regular Meeting Minutes. Mrs. Kimberly Ganey-Phillips **SECONDED THE MOTION. VOTE WAS UNANIMOUS.**

ITEM #6 – PUBLIC HEARING

The purpose of the public hearing is for reviewing and reporting on proposed amendments to the wording in the Town’s Subdivision Ordinance Article V, clarifying the Guarantee of Improvements in Section 501 and 502.

ACTION – Mr. Dean St. John **MADE THE MOTION** to open the public hearing. Mrs. Kimberly Ganey-Phillips **SECONDED THE MOTION. VOTE WAS UNANIMOUS.** Planning Consultant Chad Staradumsky presented the proposed amendments to the Town’s Subdivision Ordinance. There was no one present from the public who wished to speak.

Mr. Chad Staradumsky indicated that the Town attorney suggested amendments to the text relating to Subdivision Improvement Agreements and the time periods given to fulfill such agreements. The suggestion from the Town’s attorney was to Article V.A.2.a to add “period typically not” to give the Town some space in allowing extensions to time.

ACTION – Mr. Dean St. John **MADE THE MOTION** to close the public hearing. Mrs. Kimberly Ganey-Phillips **SECONDED THE MOTION. VOTE WAS UNANIMOUS.**

ACTION – Mrs. Kimberly Ganey-Phillips **MADE THE MOTION** to recommend the amendments to the Town’s Subdivision Ordinance in Article V to the Board of Commissioners and approve the consistency statement. Mr. Dean St. John **SECONDED THE MOTION. VOTE WAS UNANIMOUS.**

- No others were in attendance to address the board during the public hearing.

ITEM #7 - OLD BUSINESS

Eli Sylvester, Planning Intern presented the update on the Stormwater Feasibility Study. The Town’s consulting team from WithersRavenel, has completed the first steps in the Stormwater Feasibility Study with a Public Feedback Survey and a Surface Survey. WithersRavenel will use this information to create a map of areas that need the most focus and resources to prevent flooding in the future.



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ITEM #8 – NEW BUSINESS

a. Introduction of Major / Minor Site Plan Update.

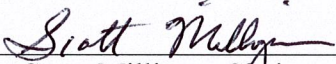
Planning Consultant Chad Staradumsky presented the changes to the procedures to make requirements and definitions easier to find, understand, and follow for project developments, which we will further explore at our August meeting. Discussion on NC-133 project timeline.

ITEM #9 - ADJOURNMENT

ACTION - Mrs. Theresa Heath **MADE THE MOTION** to adjourn the meeting. Dean St. John **SECONDED THE MOTION. VOTE WAS UNANIMOUS.**

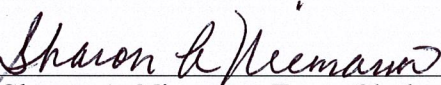
Minutes Compiled by Eli Sylvester

SIGNED:



Scott Milligan, Chairman

ATTEST:



Sharon A. Niemann, Town Clerk