



## TOWN of BELVILLE

497 Olde Waterford Way, Suite 200  
Belville, NC 28451

(910)371-2456 Telephone

### Filming Permit Application

Print, scan and email to: [townclerk@townofbelville.com](mailto:townclerk@townofbelville.com)

Questions? Contact 910-371-2456

Production Company: \_\_\_\_\_

Name of film: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Production Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone #: \_\_\_\_\_ Mobile Phone #: \_\_\_\_\_

Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of Filming (Check all that apply):

Feature Film \_\_\_\_\_ TV Movie \_\_\_\_\_ TV Series \_\_\_\_\_ Commercial \_\_\_\_\_ Other \_\_\_\_\_

Location (name and address): \_\_\_\_\_

Prep/wrap outside listed time? Yes \_\_\_\_\_ No \_\_\_\_\_ (see page 2, "Additional Information")

In case of inclement weather or other emergency, alternate date will be: \_\_\_\_\_

Describe scene: \_\_\_\_\_

Number in Cast: \_\_\_\_\_ Number in Crew: \_\_\_\_\_ Number of Extras: \_\_\_\_\_

Equipment Parking: \_\_\_\_\_

Base Camp: \_\_\_\_\_

Crew Parking: \_\_\_\_\_

Extras Parking: \_\_\_\_\_

Extras Holding: \_\_\_\_\_

Catering (include any vehicle parking): \_\_\_\_\_

Other On-Street Parking: \_\_\_\_\_

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Street Closure Requested? If yes, where (please be as specific as possible)\*: \_\_\_\_\_

Sheriff's Deputies are required for street closures.

Intermittent Traffic Control (ITC) and/or Pedestrian Traffic Control (PTC) Requested? If yes, where (please be as specific as possible)\*: \_\_\_\_\_

\*Intermittent traffic control (ITC) may only be done in 2-3 minute intervals.

Sheriff's Deputies: # needed: \_\_\_\_\_ hours needed: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Patrol cars: # needed: \_\_\_\_\_ hours needed: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Special Equipment and Placement (generators, condors, etc.): \_\_\_\_\_

Special Effects (stunts, animals, gunfire, noise, etc.): \_\_\_\_\_

Special Requests (barricades, alteration to town property, etc.): \_\_\_\_\_

Moving to another location upon completion? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list location: \_\_\_\_\_

Additional information (include any prep and wrap activities, times, parking): \_\_\_\_\_

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