



## TOWN OF BELVILLE

### SPECIAL USE PERMIT APPLICATION

497 Olde Waterford Way, Suite 200  
Belville, NC 28451

Email to:  
[planning@townofbelville.com](mailto:planning@townofbelville.com)

910-371-2456

Application Number \_\_\_\_\_ Date \_\_\_\_\_

Date of Town Board Meeting \_\_\_\_\_ Application Deadline \_\_\_\_\_

Applicant \_\_\_\_\_ Owner \_\_\_\_\_

Phone (C) \_\_\_\_\_ (O) \_\_\_\_\_ Phone (C) \_\_\_\_\_ (O) \_\_\_\_\_

Applicant Address \_\_\_\_\_

Relationship of Applicant to Owner \_\_\_\_\_

Property Street Address \_\_\_\_\_

Tax Map # \_\_\_\_\_ Lot Dimensions \_\_\_\_\_ Zoning \_\_\_\_\_

Proposed Use of Property \_\_\_\_\_

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#### PLEASE ENCLOSE WITH APPLICATION:

1. **A detailed statement of all proposed uses** of the property on a separate sheet.
2. Site plan showing all buildings, outdoor facilities, parking lots, all signs, proposed lighting, sanitation facilities, landscaping, and utilities on a separate sheet. Site plan must include dimensions of parcel and land dimensions of existing structures and/or proposed structures including setbacks i.e. distance from adjacent properties.
3. Detailed plan for any amplification or other entertainment equipment located outdoors.
4. Other information and documents, as requested.

***Appropriate Fee Must Accompany All Applications***

**REPRESENTATION IS REQUIRED AT ALL BOARD MEETINGS**

DATE \_\_\_\_\_

Signature of Applicant \_\_\_\_\_